



Quinault Housing Authority

P.O. BOX 160 | Taholah, WA 98587
(360) 276-4320 | FAX (360) 276-4778 | 1-888-891-0017

Request for Proposals Project FY21-16 Engineering Services Senior Apartments Paving

The Quinault Housing Authority is seeking proposals for engineering services based on the following scope of work.

- Design & specifications for parking and sidewalk area for two apartment buildings
- Cost estimate for the construction phase
- Deliverables will include the stamped drawings and specifications in PDF format and two hardcopies sized 24 x 36. As well as “as built” drawings after completion of the project in both PDF and paper form.
- Design & specifications for new light poles at each location (sub-contracting for an electrical engineer is allowed if the proposing engineer is not licensed to perform electrical engineering).
- Any additional engineering functions, such as; storm water runoff plan, assisting with the environmental review and assisting with technical questions during the construction phase.

I. Indian Preference (20 pts)

The Quinault Indian Nation has enacted a TERO Ordinance governing Indian Preference, and the Quinault Housing Authority has adopted an Indian Preference Policy, set forth in section 3000.10 of the QHA Procurement Policy. To the greatest extent feasible, preference shall be given to Indian organizations and Indian-Owned economic enterprises in the award of all contracts and subcontracts.

- A. An Indian, Indian –Owned economic enterprise or Indian organization is eligible for Indian Preference (**15 points**)
- B. Proposals shall include a statement describing how you will provide for Indian preference in subcontracting, training and employment in this contract, including the number or percentage of Indians to be employed and trained, in accordance with Section 3000.10 of the QHA Procurement Policy. All proposals must include this statement. (**5 points**)

II. Price (40 pts)

Include in proposal current fee schedule and an estimate of the number of hours for the project with a breakdown for each task.

III. Ability to successfully complete the work (40 points)

Provide in proposal

- Give examples of previous projects that were similar in nature, including any projects in Indian Country
- Include number of years of experience for the engineer that will be assigned to the project

Other provisions

- The contractor selected must have all required insurance, including worker's compensation, general liability insurance of not less than \$500,000.00 per occurrence and \$100,000.00 aggregate.
- Contractor selected will be required to complete a TERO compliance plan and pay the 1.75% TERO fee; per QTC 97.03.040 (d) the TERO fee cannot be included in the bid price. The contractor will be required to follow all TERO regulations; including hiring from the TERO hall.
- Contractor will be required to possess a current QIN business license
- All proposals must include the name of all owners of the company.
- All proposals must include a completed Form HUD 5369C
- The contractor selected must submit a W-9
- Unless contractor is a sole proprietorship Workman's Compensation coverage will be required
- As a housing authority in Washington State QHA is exempt from all taxes.

Proposals due no later than 08/03/2021 at 4:30pm; bids can be mailed or emailed to the address below.

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