

Request for Proposal

The Quinault Indian Nation is seeking proposals for construction of a deck and roof overhang on the garden shed in Queets at GMR8+3C Queets Ave., Queets, Washington 98331.

Scope of Work:

- (a) Construction of a deck measuring 8'Lx10'W extending from the front of the shed.
 - (b) Construction of ramp and steps onto front of the deck.
 - (c) Contractor responsible for purchasing and transportation of materials for deck, ramp, steps, and roof overhang. QIN will provide material for window, gutters and downspouts.
 - (c) Contractor responsible for site preparation, including grading if necessary to ensure a level construction site, equipment and tools needed for project, breakdown and site cleanup, and removal and disposal of debris at an approved landfill.
 - (d) Construction of roof overhang over the deck, roof measuring 6'Lx12'W.
 - (e) Install window into rear wall of shed.
 - (f) Install gutters and downspouts to shed.
 - (g) Contractor must be able to perform heavy physical labor, able to lift excess of 50 lbs., work on hands and knees with ability to bend over repeatedly throughout working day and ensure that the contract scope of work is accomplished even during inclement weather conditions.
 - (h) Must follow COVID – 19 protocols.
- **Contractor shall visit the sites to become familiar with the project.**
 - **Contractor shall field verify all estimated measurements**

Project Completion Deadline: September 30, 2022

Proposals must be submitted by: 5 p.m. on August 1, 2022, and can be emailed or mailed to:

Ryan Allen
P.O. Box 70
Taholah, WA 98587
Email: bids@quinault.org

Proposals shall demonstrate that the contractor has the professional capability and availability to complete all the tasks in a satisfactory manner. Responses shall include:

1. The contractor's business/legal name, address, telephone number and principal contact email address;
2. The principal assigned to this project and a brief description of their qualifications (experience, professional registration, education) and list of projects and date of completion for projects similar in scope and experience working with tribes;
3. The proposed work plan and schedule for activities to be performed;
4. Necessary or planned subcontractors
5. Cost estimate

Evaluation Criteria and the Selection Process

The basis of the award will be to the respondent receiving the most points based on the following criteria:

- Project Understanding, work plan and schedule
- Qualifications/Experience of Project Manager
- Cost estimate

To apply, please provide a written description of your qualifications, available services and schedule. Contractors will be chosen based on qualifications, experience and schedule of availability.

NOTE:

- **Quinault TERO Prevailing Wages apply**
- **Performance/Payment Bond is not required for this project**
- **Cost estimate shall not include Washington State and local sales tax on all items delivered to the site on the Quinault Indian Reservation. Washington State B&O taxes do not apply to construction charges performed within the boundaries of the Quinault Indian Reservation. All other applicable taxes and fees may apply. BIDDERS ARE ADVISED TO REFER TO THE WASHINGTON STATE, DEPARTMENT OF REVENUE, INDIAN TAX GUIDE AT:**
- **<http://dor.wa.gov/content/findtaxesandrates/retailsalestax/indians/indiantaxguide/default.aspx>.**

Nation's Tribal Employment (TERO)

The Nation's Tribal Employment Right Ordinance (TERO) provides the Nation's Indian Preference policy that applies to this contract—see attached. Other TERO requirements include submission of a Compliance Plan and payment of a fee prior to commencing work on the Quinault Indian Reservation. Every Contractor with a Contract Sum of \$10,000 or more, or more than one contract in a 12- month period and the aggregate sum of those contracts is \$10,000 or more, shall pay a one-time fee of 1.75% of the total Contract Sum. Such fee shall be paid by the Contractor. Contact Evelyn Kalama 360-276-8211 ext. 4805 EKalama@quinault.org

The successful respondent will sign the attached AIA contract documents with the QIN, provide a W-9, submit certifications of required insurance coverage, submit a TERO Compliance Plan, and obtain a

Quinault Indian Nation business licenses for all firms/subcontractors doing work on the Quinault Reservation. Subcontracts must be approved by the Quinault Indian Nation.

The QIN reserves the right to accept or reject all or part of the proposal/bid, and to negotiate with the respondents to ensure that the QIN receives appropriate deliverables within the required timeframe. This RFP does not commit QIN to award a contract, to pay any costs incurred in preparation of a response to this invitation, or to procure or contract for services or supplies. Respondents will not offer any gratuities, favors or anything of monetary value to any employee, officer, or agent of the Nation for the purpose of influencing favorable disposition toward either their proposal or any other proposal submitted as a result of this RFP. All proposals submitted hereunder become the exclusive property of the Nation.