

Quinault Indian Nation  
P.O. Box 189 - Taholah, WA 98587

**Applications available at:**  
[www.quinaultindiannation.com](http://www.quinaultindiannation.com)



Phone: 360-276-8211 ext. 266

Fax: 360-276-4191

**Email applications to:**  
[jobs@quinault.org](mailto:jobs@quinault.org)

## Job Openings: November 27, 2017

Applications and job descriptions are available by contacting Human Resources.  
Employment offers are conditional on passing drug test, criminal records, or background check.

**The Nation supports Quinault Preference in all hiring.**

**A COMPLETED QIN APPLICATION must be received by close of business on the listed closing date for each position.**

**Please attach a copy of any permits, licenses, certifications to your application that pertain to the position you are applying for!**



### **LANGUAGE MEDIA SPECIALIST – CLOSE 12/08/17**

The Media Specialist maintains and updates language media projects. They are familiar with current software, tablets and computer systems. The Specialist creates applications for language, directs and coordinates activities of designated projects to ensure that goal or objectives of projects are accomplished within prescribed time frame. They will also learn the Quinault language and assist staff with training. **Must have: Associates in Computer Science or two years' experience utilizing computer applications to create video, audio and media projects, ability to pass a criminal background test, employee initial and random drug tests, and a valid Washington State driver's license. Preferred candidates will possess a Bachelor of Arts in Computer Science, be familiar with Audacity/Creative Wave Studio, Animation, video and web-based technology, language documentation databases and software. Supervisor: C Terry-Itewaste**



### **TEMP FISHERIES TECHNICIAN 4 - CLOSE 12/01/17**

This is a senior level of semi-professional biological work. Incumbents are assigned responsibility for the management of one or more departmentally recognized fish or habitat management projects for an assigned area, section, or species; or manage one or more research projects in coordination with the supervising biologist. Responsible for the planning, design, project implementation and monitoring, and project(s) reports. Oversee the performance of multiple field and statistical projects. **Must Have: Associate of Science degree in fisheries science or closely related field. Four years of experience at the Fisheries Technician 4 level. Or HS diploma/GED and eight years of experience of which four years shall be at the Fisheries Technician 3 level or equivalent. Valid Washington State driver's license. Note: Supervisor: A Rehfeld**



### **TECH III – FISH CULTURIST II - CLOSES – 12//01/17**

Perform a variety of skilled and semi-skilled manual duties; perform and assist in performance of fish hatchery functions including, but not limited to, trapping fish, spawn taking, incubating eggs and raising fish; maintenance of hatchery facilities, equipment, and grounds; assemble and repair nets for brood stocking and pen culture. **Must have: High school or equivalent. One year as a Fish Culturist 1 or equivalent. Valid Washington State driver's license. Supervisor: D Fielding**



### **CASE AIDE TECH III (EHS HOME VISITOR) – 12/01/17**

Work with an assigned caseload of up to 12 Early Head Start families to support parents in strengthening their skills as the primary educator of their children. Align all actions to support agency **Must have: HS diploma/GED, 2 years of experience working with children and families in a human service setting, valid driver's license, adequate transportation, pass background check and drug test, willing to work non-traditional hours to meet the needs of families. Supervisor: S Upham**



**DAY CARE AIDE – CLOSE 12/01/17**

Provide child care and monitor day care children and activities. Duties are performed following clearly defined work procedures and priorities. **Must have: 20 hours of STARS or obtain during probation; at least 18 years old; pass criminal background check; pass TB test, AIDS/HIV training, 1<sup>st</sup> aid and CPR training (including child CPR training) or obtain during probation period; attend on-going training (min. 10 hrs a year); attend yearly food training.** Supervisor: S Charley

**AIR QUALITY SPECIALIST - CLOSE 12/01/17**

Air Quality Specialist needed for addressing Clean Air Act, Federal Air Rules for Reservations (FARR), emissions, and air quality issues within the Quinault Reservation. Bachelor's degree in environmental science, human health, or other applicable field required. Knowledge of the Clean Air Act and human health issues related to air pollution is required. Experience with of the FARR, air quality monitoring, particulate matter, indoor air quality, and air emissions preferred. Knowledge of applicable research studies using established principles and techniques is preferred. **Must have: Bachelor's Degree in natural sciences, public health, or closely related field. One year of experience at the professional (a position requiring a B.S. as a minimum requirement) level or equivalent. Masters Degree or Ph.D. in appropriate discipline may be substituted for required experience. Valid Washington State Drivers License required.** Supervisor: Daniel Ravenel

**SPECIALIST V - NUTRITION – (Re-advertisement) - CLOSE 12/22/17**

Provide professional nutrition consultation services through education, counseling and program consultation throughout the Quinault Indian reservation, work with the WIC program to provide administrative services, supervise program staff members, willing to learn about traditional food practices. **Must have: Master's degree in public health or community nutrition, OR bachelor's degree with major study in public health, community nutrition, or dietetics; AND 2 years' experience in nutrition and food services management. Registered as a Dietitian by the American Dietetic Association or registration eligible. Valid Washington State driver's license.**

**OBESITY/NUTRITION EDUCATOR - (Re-advertisement) - CLOSE 12/22/17**

Provide nutrition education services for youth and families to encourage adopting healthy food practices and active lifestyles throughout the Quinault Indian Nation (QIN). Manage and assist in writing/planning childhood obesity grants. Plan, schedule and deliver basic nutrition classes, food demonstrations, and other activities necessary to meet the objectives of the childhood obesity program. Provide and coordinate one-on-one nutrition consulting with parents and child to develop a wellness plan. Work with the fitness and wellness team to achieve a dietary and fitness plan. **Must have: Registered Dietitian with a bachelor's degree in Nutrition or Dietetics related field and minimum 2 years experience in Nutrition., community nutrition. Registered Dietitian (RD) license. Valid Washington State driver's license. CPR card.** Supervisor: T Harrington

**EMERGENCY MEDICAL TECHNICIAN - BASIC (EMT) - (Re-advertisement) - CLOSE 12/22/17**

Quinault Nation EMS is a rural ALS ambulance service that provides emergent care and transport including long distance inner-facility transports. Full-time employees must be available to work all shifts including weekends, as well as be able to respond to emergent details alter regularly scheduled hours. **Must have: GED or High School Diploma, minimum of one year field- active EMT-B experience, current non-expired State of Washington EMT certificate, Washington State Driver's License, current Healthcare Provider CPR certification w/AED, pass extensive background check, urinalysis and acceptable driving record, Grays Harbor County Medical Program Director approved, lift a minimum of 150 pounds.**



**ON - CALL**

- \*Receptionist \*Custodian \*Clerical \*Licensed CDL
- \*Senior Program Assistant/Cook \*Day Care/Head Start Aide/Cook
- (Cooks valid food handlers required)